



## HAY WAR MEMORIAL HIGH SCHOOL STUDENT LEADERSHIP TEAM NOMINATION PROCESS

### **SCHOOL CAPTAINS & SCHOOL VICE-CAPTAINS**

The student leadership team of Hay War Memorial High School is a prestigious team; one, which has many, rewards as well as significant responsibilities.

#### **Role Statement**

As the most significant student leaders in the school, they are expected to be ambassadors who embody the school values of Respect, Achieve and Responsible. Our student leaders are expected to be approachable, reliable and trustworthy with high expectations of others and themselves. Characteristics the school community expects of student leaders include dedication, motivation, confidence and giving back to others. Our student leaders are to take an active role in the school community and work with others to achieve the best possible outcomes.

A member of the student leadership team is also expected to:

- Undertake the role from ..... Term 4, Week 6 until the end of ..... Term 4, Week 5.
- Regularly attend school, wear the school uniform, display positive behaviours and demonstrate a strong work ethic.
- Be enrolled as a full time student over their senior year.
- Participate in the Anzac Day service in Hay. The School Captains are to prepare, practise and present individually a school captain's speech for this service. Speeches are prepared in consultation with the Principal (or delegate) and the HWMHS School Council representative for Hay RSL sub-Branch to proof read and practise the speeches.
- Undertake student leadership training.
- Undertake identified formal occasions as determined by the Principal.
- Be a member of the HWMHS Student Representative Council.

**Note:** The student leadership team nomination process determines the two School Captains and the two School Vice-Captains. Students are applying to be a School Captain. A selection panel will determine the actual school captains and vice-captains based on the applications, speeches, votes and interviews. If there are four or less candidates, the selection panel will determine the number of captains/vice-captains based on the applications, speeches and interviews. The selection panel discusses the evidence presented by each applicant and undertake a series of voting to reach a majority consensus. In the rare event a majority consensus is not achieved through a panel voting process for a position, the Principal will then determine the final outcome for that position based on the consultative process with panel members and all evidence prior to the conclusion of the panel meeting. The Principal will notify all candidates of an outcome. Only the Principal, until announced at the Captains Induction, will know the identification of the Captains and Vice-Captains prior to the Captains Induction.

## Timeline selection of the Student Leadership Team at Hay War Memorial High School.

Week	Date	What	Who
Week 4	Monday	Nominations available no later than 9:30am by email and/or paper copy from Stage 6 Supervisor (Deputy Principal).	Stage 6 Supervisor (Deputy Principal)
Weeks 4-5		Potential nominees refer to the student leadership team role statement and guiding questions to complete the nomination application.	Nominee
Week 7	Monday	Applications submitted to Stage 6 Supervisor (Deputy Principal).	Nominee
	Monday	Suitability of applications determined (students informed).	Stage 6 Supervisor (Deputy Principal) and Principal
Week 7	Thursday	Speech delivered to whole school via ZOOM.	Suitable nominees, selection panel members attending.
	Thursday	Elections ( <i>if applicable</i> ) in the Spirit of ANZAC Centre ensuring physical distancing by staff and implementation of hygiene practices	Whole school
	Friday	Votes counted and implementation of hygiene practices.	Front Office staff
Week 8	Monday	Candidates invited to interview.	Stage 6 Supervisor (Deputy Principal)
	Wednesday to Friday	All interviews will be scheduled on a single day in Week 8.	Selection Panel: Principal, Year 11 Advisor, SRC member, School Council President. In the event of an unavailable panel member, a delegate is appointed as determined by the body the member represents. Delegate reviews nominee's documentations and speech recordings.
		The selection panel decides the Student Leadership Team (2 Captains and 2 Vice-Captains) through a series of discussions and voting. Each panel member's discussions and votes are of equal value.	Principal, Year 11 Advisor, SRC member, School Council President.
Week 9	Friday	Captains Induction via ZOOM.	School Captains, Ex-Students Association, Staff, Parents, students, guests.

**Note:** The school maintains the integrity of its selection process by panel members not providing advice to nominating student's throughout the process e.g. advice about applications, interview techniques, speech making, etc. Students are able to seek advice from other staff at school.



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## **Guiding Questions**

**Use the suggested guiding questions below to write your NOMINATION. Please return your application to the Stage 6 Supervisor (Deputy Principal, Mrs Nelson) by Monday ..... – no later than 8:55am**

*These questions are in no particular order:*

- Note: Questions are modified each year

## HWMHS School Captain NOMINATION application

Name:

**Note: A guiding question is provided**

[illegible]

***You may either handwrite or type your application. If you are successful, you may use the content of your application for your speech. Typically, an application should be no more than 2 pages of A4 paper.***